



CommonWise Managing Director of Strategy and Planning

CommonWise Education, Inc. (CommonWise) convenes and operates the Bronx Cooperative Development Initiative (BCDI), whose mission is to end generational poverty in the Bronx through shared wealth and democratic ownership.

Based on a framework of economic democracy, BCDI leverages existing Bronx assets to address economic, social, and environmental challenges within the borough, and supports collective ownership models in order to distribute wealth and decision-making equitably and broadly among Bronx residents. With its partners, BCDI pursues three major lines of work:

1. Establishing a Community Enterprise Network that unites community and labor organizations, anchor institutions, and small businesses in order to plan and implement an inclusive and sustainable economy in the Bronx.
2. Building the long-term infrastructure to support economic democracy in the Bronx
3. Coordinating short-impact projects focused on health, energy, manufacturing, and development with our partners in order to increase community health, environmental sustainability, job creation and prevent displacement for Bronx residents.

Job Title: Managing Director of Strategy and Planning

Responsibilities: The Managing Director of Strategy and Planning will be responsible for:

- Developing and managing the Planning and Policy Lab – one of the core infrastructure projects of BCDI - and working collaboratively with the team to implement short and medium range projects while developing a participatory long-term development plan for the Bronx.
- Coordinating and working closely with the lead for BCDI programs at the MIT Community Innovators Lab, which has been supporting the development of BCDI.
- Supervising key CommonWise staff, and specifically the operations team, which includes finance, development, and communications.
- Leading strategy development - this role requires a structural and systems methodology to developing strategy as well as a long-term view and highly creative approach.
- Collaborating with a broad range of multi sector stakeholders (i.e. community, labor, anchor institutions, business, finance, academic, and government) to inform the direction of the strategy for BCDI.
- Holding key strategic and institutional relationships, including community and labor leaders, anchor institution executives, elected and government agency officials, academics and foundation officers.

Required Skills and Capacities:

- Non-profit management experience.
- Experience managing relationships with diverse stakeholders.
- Five plus years of professional urban planning related experience.
- Commitment to social inclusion, anti-oppression; and racial, gender, sexual, and economic justice.

- Strong research and communication skills.
- Familiarity and experience with the following topics and fields: community and economic development, urban planning, social justice, community organizing, or related area.
- Graduate degree or equivalent experience.
- Comfortable working with technology platforms for communications, planning and management – including project management (e.g. Asana), online database systems (e.g. Airtable), and communications (e.g. Slack).

Preferred Skills

- Prior experience in any of the following:
 - Local economic development
 - Urban regional planning
 - Multi-stakeholder collaborations
 - Institutional strategic planning
 - Executive director of a social justice organization
- Spanish fluency
- Experience living and working in the Bronx and NYC.

Compensation: Commensurate with experience.

Applying: Please send resume and cover letter to jobs@commonwise.nyc. Applications will be reviewed on a rolling basis.

People of color, people with disabilities, women, and LGBTQ candidates are strongly encouraged to apply. We are committed to a diverse workplace, and to supporting our staff with ongoing career development opportunities.

CommonWise Education is an equal opportunity employer and prohibits discriminatory employment actions and treatment against employees and applicants for employment based on actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, past incarceration, status as a victim of an intrafamily offense, or place of residence or business. Sexual harassment is a form of sex discrimination, which is prohibited by law, as is harassment based on any of the above-protected categories.