

INTERN – GATEWAY PROGRAM RESEARCH & PROJECT MANAGEMENT

About the Project

The Gateway Program is a multi-billion dollar series of rail infrastructure improvements on the Northeast Corridor – the nation’s busiest railroad. The program is led by the Gateway Program Development Corporation and supported by local and federal partner agencies, including USDOT, Amtrak, the Port Authority of New York and New Jersey, and NJ TRANSIT.

Your Role & Responsibilities

As part of the Port Authority team, you would play an integral role in supporting core areas of the project, including funding and financing, environmental review processes, and interagency agreements.

You would:

- Actively participate in coordination meetings with partner agencies, helping track progress and development in each project area;
- Generate ideas and strategies for advancing each effort, and producing research, analysis, modeling or memos to support your ideas
- Review and develop core project documents, including preliminary funding agreements, operating agreements with partners, and environmental review documents
- Contribute to public and press documents for the project, including presentations and public remarks
- Assist program staff with background research, data analysis, writing and editing, and other tasks as needed

This will be a tremendous learning opportunity on a critical project, and will be an exceptional learning experience for someone ready to dive in and work hard.

What We’re Looking For

- A smart, sharp go-getter who thrives in a collaborative, dynamic environment, and is able to take an idea and turn it into something thoughtful, carefully researched and well-developed (in a short timeframe!).
- A strong background in research and analysis, and a demonstrated record of academic performance
- A familiarity with transportation policy and finance (especially federal programs such as Capital Investment Grants, RRIF and TIFIA) and the environmental review process
- Superb communication and writing skills, and strong interpersonal skills to succeed in a team environment
- Exceptional communication and interpersonal skills, and the ability to manage multiple priorities and competing deadlines
- Resourcefulness, creativity, and flexibility, and a commitment to public service

To Apply

Submit an application to the general PANYNJ Summer Internship Program. Please also send a resume to Anni Zhu at anzhu@panynj.gov to express your interest in this specific Gateway Program opportunity.