

**DISTRICT COUNCIL 1707
JOB POSTING**

STAFF REPRESENTATIVE

REQUIREMENTS:

- Must be capable of handling contract negotiations and understand and interpret contract language
- Experience in handling grievances
- Experience in preparing for mediations and arbitrations
- Demonstrate leadership skills and ability to conduct shop meetings and maintain good records
- Must have very good writing and verbal communication skills
- Capable of working long hours and weekends
- Must have and be able to demonstrate leadership skills
- Capable of handling other tasks as assigned by supervisor

SALARY:

\$35,000.00 per year + \$5,180.00 yearly travel allowance

QUALIFICATIONS, TRAINING AND EXPERIENCE:

Associate Degree and/or four years demonstrated experience in labor relations.

Preference will be given to internal staff. Interested individuals who have a resume on file should send a letter of interest only. Other individuals would send a resume and a cover letter to: Mr. Cheoliver Sprosta, Human Resources/Executive Assistant to Executive Director. District Council 1707, 420 West 45th Street, New York, NY 10036 or fax to (646) 981-6345.

DC 1707 does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, age, parental status, military service, or other non-merit factor.